

July 14, 2004

MEMORANDUM FOR: Management and Organization Division
Office of the Chief Financial Officer/Chief
Administrative Officer

FROM: Nicholas Scheller
Chief, Management and Organization Division

SUBJECT: Certification of NWSI 1-406, New Employee Orientation
Program, Dated September 29, 2003

The Management and Organization Division reviewed National Weather Service Procedural Directive 1-406, New Employee Orientation Program, and certifies it is current and requires no updating during its FY 2004 annual review cycle.

