

Research and Innovation Transition Team (RITT)

Charter

Vision: A team dedicated to facilitating rapid transition of research and innovation into National Weather Service (NWS) operations proactively, efficiently, and effectively.

Mission: The RITT will provide staff support to the NWS Transition Manager in his duties to transition research into NWS operations and work closely with the Innovation Advisory Board (IAB) to identify and assist the transition of innovations developed by NWS field personnel into operations. The RITT will provide expertise and assistance in submitting and tracking projects through the Operations and Services Improvement Process (OSIP) and will coordinate with relevant NOAA organizations as necessary in accomplishing the transition. The RITT will maintain, primarily through the IAB, cognizance of nascent innovation activities in the field, and will encourage exploratory development, possibly through modest OST funds for prototyping and testing.

Scope of Authority: The RITT will carry out the direction outlined in NOAA Administrative Order 216-105 . It will develop recommendations for the Director of the Office of Science and Technology (OST/D) and coordinate with members of the IAB, RITT focal points in other NWS organizations and members of other teams and organizations as necessary to carry out its mission.

Primary Functions:

1. Staff the NWS Line Office Transition Manager; develop and maintain standard processes, operations and procedures to identify and prioritize projects for transition.
2. Establish a "help-desk" center that reduces the burden on project managers and innovators by streamlining bureaucracy (not duplicating it); establish customer "checklists for success".
3. Coach personnel through OSIP to ensure integration.
4. Oversee and arrange formal work agreements.
5. Ensure appropriate coordination with NWS & NOAA processes.
6. Maintain awareness of research and innovations with enterprise potential.
7. Connect field innovators and NOAA research labs to synchronize efforts.
8. Identify funding/resource vehicles.
9. Identify promising projects for OST seed funding.
10. Track RITT performance and resolve issues and concerns.

Key Reporting:

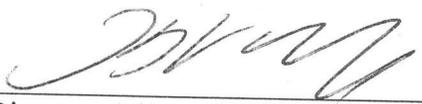
1. Monthly updates to OST/D that outline status of projects in the process of transitioning to operations.
2. Monthly reports to the IAB identifying progress on transitioning field innovation into operations.
3. Annual collection and reporting of project level data.
4. Annual reporting of customer survey results.

Success Criteria: Accelerating research and innovation quickly by minimizing bureaucracy and the impact to lab and field personnel. The RITT will maintain customer satisfaction ratings of 85% or greater.

Team Membership: A fully dedicated team of at least four people located in the Meteorological Development Laboratory, Office of Science and Technology will form the core capability. The goal is to harness OAR team membership and regional membership through rotational assignments. Other headquarters' functions will matrix to RITT, as appropriate, to facilitate research/innovation to operations.

Termination Date: This is a standing team until dissolved by the OST/D.

Established:



Director, Office of Science and Technology

20 APR 09
Date