

LINE OFFICE TRANSITION MANAGERS MEETING

Thursday, Dec 03, 2009
3 – 4 pm, SSMC3 #5817
888-829-2713 code 812836#

Meeting called by: Don Berchoff

Note taker: Laura Cutrer

Attendees:

NESDIS	Abby Harper, Mike Kalb
NOS	Bill Corso, Nathalie Valette-Silver
OAR	Sandra Knight, Mark Vincent
NMFS	Ned Cyr, Mark Chandler
NWS	Don Berchoff, Steve Smith, Paula Davidson, Doug Hilderbrand, Laura Cutrer

Meeting Material:

R2A Lifecycle PowerPoint, Minutes from previous meeting

Please bring: Hardcopies of meeting material

AGENDA ITEMS

1. Approval of Oct 27 Meeting Minutes
2. New Announcements, including new attendees
3. Status of open action items
 - o Decide frequency of these LOTM meetings, e.g every 6 weeks.
 - o Share R&D Portfolios
 - OAR and NWS to share FY08 data and FY09 when available(action: OAR, NWS RITT)
 - Other Line Offices to provide pre-existing data (action: NOS, NMFS, NESDIS)
 - o Increase Line Office Collaboration
 - Explore cross-Line Office “forum” to increase awareness on R&D activities between Line Offices
 - Create briefing template for project presentations (action: RITT)
 - Explore Transition Day Event involving senior scientists across NOAA (action: RITT)
4. Discussion on NWS S&T Roadmap
5. Summary of new action items