

Minutes

DATE: Friday, Sept 17, 2010 1:00 – 2:15 pm SSMC 2 #10246

SUBJECT: Line Office Transition Managers Meeting

Attendees: NESDIS: Dan Mamula
NOS: Nathalie Valette-Silver
PPI: Gary Matlock
OAR: Mark Vincent
NWS: Steve Smith, Doug Hilderbrand, Laura Cutrer

DISCUSSION:

1) LOTM Old Business and Announcements:

- Sept 2nd Meeting Minutes were approved

DISCUSSION OF NOAA TECH SUMMIT, LED BY STEVE SMITH, NWS

Draft Day 2 Agenda

- Action: Give one or two sentence charge to speakers (Steve Smith)
- Action: Each LO submit speaker's name, bio, topic and abstract

PREVIOUS ACTIONS:

1) Share R&D portfolios

- OAR and NWS to share FY09 when available(Lead: OAR, NWS RITT)
- Other Line Offices to provide pre-existing data (Lead: NOS, NMFS, NESDIS)

2) Increase Line Office collaborations

- Create briefing template for project presentations (Lead: RITT)
- Make use of the AMS conference in Seattle 2011 to add data management to NOAA's (or NWS's) existing tasks of observations and monitoring.

3) Annual Guidance Memorandum (AGM) Language Proposal

- Action:** LOTM's (either individually or collectively) send to PPI any edits/comments to the proposed language

Language was submitted to PPI on 09/15/10

Received reply from Avery Sen on 09/17/10