

## Joining and Using the CRS-Talk List

### You may join the list by:

1. Going to <http://infolist.nws.noaa.gov/read/login>
2. It will display an entry screen with tabs across the top and prompt for user and password
3. Click on “All Forums” tab at the top of the page. A list of infolists will appear.
4. Click on “Show more” button at the bottom of the page and scroll down to the crs-talk list information.
5. Click on “Subscribe” on the right side of the crs-talk list line. A dialog box appears.
6. Type in complete email address (including @noaa.gov), complete name, and desired password.
7. Click on Subscribe.

After you are an official member of the list, you have two avenues available for sending messages. You may:

- Use your existing email system to send messages to the list membership by using the following address: [crs-talk@infolist.nws.noaa.gov](mailto:crs-talk@infolist.nws.noaa.gov)
- You may also send and read messages when visiting the site on the web. The overall Internet access address for the server is at <http://infolist.nws.noaa.gov/read/login>. From there you will be prompted to login by entering your complete email address and password. Then select the Messages tab. You can read messages or click on “create new messages” to send messages.

While visiting the web site as a subscribed member, you have several options:

**Messages** - allows you to examine the title of messages and select any of them to read. It also allows you to create and send new messages to the list.

**Search** - allows you to search existing messages for one or more words in the header, the body or anywhere in the message.

**My Account** - allows you to review, customize, and save personal settings including your password.

**My Forums** - allows you to see what forums you are currently a member of with the same name/password combination. NOTE: If you used different passwords for different lists, only those matching current username and password will appear.

**All Forums** - allows you to look at all forums and subscribe to any forum.

**About** - provides info (number of members, number of messages, forum administrator, etc) for any forum of which you are a member.

**Special Notes and Troubleshooting Tips:**

When prompted to enter your email address, you must enter the full address **including @noaa.gov**

If you originally subscribed to the talk-list prior to the new software upgrade in 5/03, you would not have been required to enter a password. **Passwords will be required as of 6/13/03.**

To add a password to an existing account, login and select the “My Account” tab. Go to “Advanced” and enter your password.

NOTE: It is strongly recommended that you use the same password for all lists.

If you have forgotten your password, please email the forum administrator, Michael.Couch@noaa.gov