

Administration and Management
ACQUISITION MANAGEMENT

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OPR: OPS11 (D. Bosco)

Certified by: OPS (J. McNulty Jr.)

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SUMMARY OF REVISIONS: This Policy supersedes the Interim Acquisition Management Directive 1-11 dated April 2, 2004. The interim policy has been revised to implement the requirements of NOAA Administrative Order 208-1, NOAA Acquisition Handbook.

1. This directive establishes National Weather Service (NWS) policy for acquisition of technology and services to sustain NWS operational and administrative systems. This policy requires compliance with acquisition regulations and policies imposed for legal, orderly, and efficient acquisition of our Nation's investments in hydrometeorological technologies and support services necessary to achieve the NWS mission.
2. NWS acquisitions will follow Federal, Department, and National Oceanic and Atmospheric Administration (NOAA) acquisition regulations and policies as implemented in the NOAA Acquisition Handbook. The NOAA Acquisition Handbook supplements the Federal Acquisition Regulations (FAR), Commerce Acquisition Regulations, and Commerce Acquisition Manual providing NOAA-specific process guidance. Information technology, telecommunications, and program management and reporting policy encompassing planning, management, accountability, responsibility, and execution will be accomplished in concert with acquisition policy requirements.
3. This directive establishes the following authorities and responsibilities:
 - 3.1 The Assistant Administrator for Weather Services (AA) is responsible for ensuring compliance with the acquisition regulations.
 - 3.2 The Headquarters Office, Region, and Center Directors are responsible for executing this policy, appointing NWS acquisition team members, empowering them to make decisions within their area of responsibility, and providing direction, guidance, and training to NWS acquisition team members. Directors are accountable to the AA for reviewing and reporting acquisition progress and status; and holding program managers, technical staff, and Contracting Officer's Representatives accountable for achieving cost, schedule, performance, and technical objectives of the technology or service program.
 - 3.3 Acquisition Teams are established to exercise personal initiative and sound business judgment in providing the best value technology or service to meet the NWS mission. NOAA acquisition team members will include the customer, technical, management, supply, procurement community, and the

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contractor for the technology or service. NOAA Acquisition Team members are responsible for teamwork, unity of purpose, thorough analysis and documentation, open communication, and decisions.

4. Effectiveness will be measured in two ways:
 - a. NWS cost, schedule, and performance and technical objectives are achieved; and
 - b. Hydrometeorological technologies and services meet NWS mission requirements - protect property, save lives, and enhance the economy.
5. This policy directive is supported by the NOAA Acquisition Handbook and the references contained therein.

Signed by

Brigadier General David L. Johnson, USAF (Ret.)
Assistant Administrator for Weather Services

October 1, 2004
Date