This directive governs National Weather Service (NWS) activities to provide training and education to the NWS workforce in support of the NWS mission.

This directive establishes the following authorities and responsibilities to ensure the NWS training and education activities are accomplished consistent with the NWS mission and with Department of Commerce and National Oceanic and Atmospheric Administration policy.

2.1 The Director of the Office of the Chief Learning Officer (OCLO) is responsible for formulating policy for the management of education resources and execution of the NWS training program. OCLO works with NWS Portfolio Directors to determine training activities and funding on a yearly basis. OCLO is responsible for preparing Procedural Directives to implement policy; ensuring the training and education program is responsive to all workforce and service competency requirements; and evaluating training and education effectiveness.

2.2 All NWS managers and supervisors are responsible for ensuring their workforce has adequate time and resources to complete all necessary training and education in order to meet the established NWS performance measures. They are responsible for initiating local training and should take full advantage of regional and national training and education resources to meet the requirements.

3. This policy directive is supported by the references listed in Appendix A.
Appendix A

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

*Procedural Directives*

Instruction 20-101  Seasonal Readiness Simulations
Instruction 20-103  Meteorologist Development Plan
Instruction 20-105  Individual Development Planning